

**INTERNAL QUALITY ASSESSMENT REPORT**

**2015-16**

OF

**ATAL BEHARI COLLEGE, BASUDEVPUR**

**BHADRAK, ODISHA**

Affiliated to

**FAKIR MOHAN UNIVESITY**

**VYASA VIHAR, BALASORE, ODISHA**

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## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: *The AQAR period would be the Academic year. For example, July 1, 2012 to June 30, 2013*)

### Part - A

AQAR for the year (*for example 2013-14*)

**2015-16**

#### 1. Details of the Institution

1.1 Name of the institution

**ATAL BEHARI COLLEGE BASUDEVPUR**

1.2 Address Line 1

**BASUDEVPUR**

Address Line 2

**BASUDEVPUR**

City/Town

**BHADRAK**

State

**ODISHA**

Pin Code

**756125**

Institution e-mail address

**pbasudevpur@yahoo.co.in**

Contact Nos.

**06784-271217**

Name of the Head of the Institution

**RABINARAYAN SENAPATI**

Tel. No. with STD Code:

**06784-271217**

Mobile:

**9937502851**

Name of the IQAC Co-coordinator:

**Dr. Daityari Charan Panda**

Mobile:

9438355674

IQAC e-mail Address:

pbasudevpur@yahoo.co.in

1.3 1.3 NAAC Track ID (For ex. MHCOGN 18879)

ORCOXX13579

1.4 NAAC Executive Committee No. & Date:  
(For Example EC/32/A&A/! 43 dated 3-5-2004.  
This EC no. is available in the right corner-bottom  
Of your institution's Accreditation Certificate)

EC/PCA/46/01, 16-09-2008

1.5 Website address:

www.abcollegebasudevpur.org.in

We-link of the AQAR:

[www.abcollegebasudevpur.org.in/  
AQAR 2014-15 DOC](http://www.abcollegebasudevpur.org.in/AQAR2014-15DOC)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-12.doc>

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity period
1	1 <sup>st</sup> Cycle	B	2.21	2008	5Yrs
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11)

i. AQAR 2013-14 (DD/MM/YYYY)

ii. AQAR 2014 - 15 (DD/MM/YYYY)

iii. AQAR 2015-16 (DD/MM/YYYY)

iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.9 Institutional Status

University State  Central  Deemed  Private   
 Affiliated College Yes  No   
 Constituent College Yes  No   
 Autonomous college of UGC Yes  No   
 Regulatory Agency approved Institution Yes  No

(Eg. AICTE, BCI, PCI, NCI)

Type of Institution Co-education  Men  Women   
 Urban  Rural  Tribal   
 Financial Grant-in-aid  UGC 2(f)  UGC 12B   
 Grant-in-aid + Self Financing  Totally Self-Financing

### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  Pci (phys Edu)   
 TEI (Edu)  Engineering  Health Science  Management   
 Other (Specify)

### 1.11 Name of the Affiliating University (*for the College*)

FAKIR MOHAN UNIVERSITY  
VYSAVIHAR BALASORE

### 1.12 Special status conferred by Central/State Government—UGC/CSIR/DST/DBT/ICMR etc

Autonomy by state/Central Govt. /University  No  
 University with Potential for Excellence  No UGC-CPE  No  
 DST Star Scheme  No UGC-CE  No  
 No  No

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG Programmes

No	Any other (Specify)	No
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UGC-COP Programmes

No
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**2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of alumni

2.6 No. of any other stakeholder and  
Community representatives

2.7 No. of Employers/Industrialists

2.8 No. of other External experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.

Faculty	<input type="text" value="04"/>
Non-Teaching Staff	<input type="text" value="3"/>
Students	<input type="text"/>
Alumni	<input type="text" value="01"/>
Others	<input type="text"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conference (only quality related)

(i) No. of seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="03"/>	International	<input type="text"/>	National	<input type="text"/>	Institution Level	<input type="text" value="13"/>
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(ii) Themes

Contextual relating to different Departments.

#### 2.14 Significant activities and contributions made by IQAC

To build up interdisciplinary linking for sharing knowledge by the students and faculty members, monitoring of teaching learning process, encouragement of innovative process and preparation of AQAR

#### 2.15 Plan of action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action		Achievements
1.	To involve the faculty members in Research and preparing research project.	Same members of the staff have submitted proposal for financial assistance from U.G.C to carry on M.R.Ps. Different department have conducted seminars and symposiums. Library has been automated to meet the needs of the faculty and students. Same departments have submitted proposal to hold national level seminars and and financial assistance for the same to U.G.C. Automation of cash section, Establishment section has been completed. Blood citizelip awareness programmes have been conducted.
2.	To make teaching and learning process more effective by organizing interdisciplinary symposiums and workshops.	
3.	To involve the students and faculty in innovative practices.	
4.	To enhance the facilities in library and reading room.	
5.	To conduct national seminars with the financial support of the U.G.C.	
6.	To enhance the SKT" oriented programmers like N.C.C, N.S.S, Y.R.C Automation of different branches and sections or the administration of the college.	
7.		

*\*Attach the Academic Calendar of the year as Annexure*

2.16 Where the AQAR was placed in statutory body Yes  No

Management  Syndicate  any other body

Provide the details of the action taken

The AQAR has been presented in the Academic council for ratification and implementation.

## Part - B

### Criterion-I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
PhD				
PG				
UG	03	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03			

Interdisciplinary	Nil			
innovative	Nil			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	Annual

1.3 Feedback from stakeholders\*Alumni Parents Employers Students  
(On all aspects)

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

It is under the jurisdiction of the concerned university

1.5 Any new Department/Center introduced during the year. If yes, give details.

No

### Criterion-II

#### 2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty

Total	Asst.Professors	Associate Professors Readers	Professors	Others
53		12		41

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of faculty Position Recruited (R) and Vacant (V) During the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of guest and Visiting faculty and Temporary faculty

03

03

2.5 Faculty participation in conference and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	Nil	10
Presented papers			
Resource Persons			



2.6 Innovative process adopted by the institution in Teaching and Learning:

Remedial coaching classes, assessment of students through monthly test, organizing different competitions for students are the process adopted for teaching and learning process.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the

Institution (for example: Open Book Examination,

Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum

Restructuring/revision/syllabus development as

08			
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Member of Board of Study/Faculty/Curriculum Development workshop.

2.10 Average percentage of attendance of students

85% to 90%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of Students Appeared	Division				
		Distinction %	I %	II %	G %	Pass %
Arts	275	73	12	30	15	60
Science	134	43	24	10	10	14
Commerce	79	06	06	05	02	48

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: IQAC contributed to create a favorable atmosphere for involvement of the stockholders in the teaching and learning process.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty/Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC-Faculty Improvement Programme	02
HRD programmes	Nil
Orientation programme	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institution	04
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant position	Number of Permanent Positions filed During the year	Number of position field temporarily
Administrative staff	14	30		09
Technical Staff	02	06	0	01

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Departmental and interdisciplinary seminar was assigned to encourage the faculty and students to prepare and present research papers. The faculty was encouraged to prepare MRPs and avail financial assistance from UGC.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	Nil	02	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakha	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer review Journals	Nil		
Non-Peer Review Journals			
e-Journals			
Conference proceeding			

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor projects	Nil			
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects (Other than compulsory the University)	Nil			
Any other(specify)	Nil			
Total	0			

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges  
 Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conference

Organized by the Institution

Level	International	National	State	University	College
Number		nil	nil		20
Sponsoring agencies					

3.12 No. of collaborations International  National  Any other

3.13 No. of linkages created during this year

3.14 No. Total budget for research for current year in lakhs :

From funding agency  From Management of University/College

Total

3.15 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialized	Applied	Nil
	Granted	Nil

3.16 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist	College
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01				01		
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3.17 No. of faculty from the Institution

01

Who are Ph. D. Guides

and students registered under them

01

3.18 No. of Ph.D. awarded by faculty from Institution

01

3.19 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

Nil

3.20 No. of students Participated in NSS events:

University level

10

State level

08

National level

06

International level

Nil

3.21 No. of students participated in NCC events:

University level

Nil

State level

14

National level

01

International level

Nil

3.22 No. of awards won in NSS:

University level

Nil

State level

Nil

National level

International level

Nil

3.23 No. of awards won in NCC:

University level

Nil

State level

nil

National level

nil

International level

Nil

3.24 No. of Extension activities organized

University forum

College forum

02

NCC

01

NSS

07

Any other

01

3.25 Major activities during the year in the sphere of extension activities Institutional Social Responsibility

- ◆ Blood donation camp to collect blood from donors to save precious lives.

- ◆ Active citizenship awareness programme to aware the sense and responsibilities among youth.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 Acers		Govt.	Acers
Class rooms	35		Govt. UGC & C.d funds	26
Laboratories	9		Govt & UGC	09
Seminar Building	nil	01	UGC	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	Generator-03 Laptop – 04 Computer -29 Inverter – 06 Projector- 2 Smart Board -2 Stand Screen – 01 Lcd-01 Freze-05 Coller-02 Aquaguard-04	DVR-03 CCTv-10 A4 Comp.Printer-01 Sports equipments	UGC	
Value of the equipment purchased during the year (Rs. In Lakhs)		3,16,500	UGC	3,16,500
Others				

#### 4.2 Computerization of administration and library

Administrative sections and library has been fully computerized

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17298	1377000	427	47422	17725	1424422

Reference Books	19023	1244000			19023	1244000
e-Books	Nil					
Journals	Nil		Nil		Nil	
e-Journals	Nil					
Digital Database	Nil					
CD & Video	Nil					
Other (Specify)	Nil					

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centers	Office	Departments	Others
Existing	19		02		01	01	02	
Added	10							
Total	29		02		01	01	02	

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Network, e-Governance etc.)

Training to stakeholders' on internet browsing is going on

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	36,500
ii) Campus Infrastructure and facilities	1141575
iii) Equipments	280000
iv) Others	Nil
<b>Total:</b>	<b>14,98,075</b>





650	120	01	609	10		620	271	02	609	Nil		1502
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Demand ratio- 1:3

Dropout %- 11%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Information not available

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS	Nil	State PSC	Nil	UPSC	Nil	Other	Nil

5.6 Details of student counseling and guidance

The Co-ordinator has arranged counseling programmers by inviting experts from different organization for awareness of the students in respect or their career after competition of study under UGC assistance.

No. of students benefitted

Detailed information not available

5.7 Details of campus placement

<i>On Campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of students Participated	Number of Students Placed	Number Of Students Placed
Nil	Na	NA	

5.8 Details of gender Sensitization Programmes

- |   |
|---|
| <ol style="list-style-type: none"> <li>1. Awareness programmes through Red Ribbon Club on AIDS and Female child abuse.</li> <li>2. To maintain gender harmony through women's Harassment cell.</li> </ol> |
|---|

5.9 Students Activities

5.9.1 No. of students participated in sports, games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No of medals / awards won by students in Sports, Game and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarship and Financial Support

Financial support from institution	Number of students	Amount
Financial support from government	273(SC/ST)	1083718/-
Financial support from other sources	324(OBC)	551430/-
Number of students who received International/National recognitions		

5.11 Students organized / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Not reported during the corresponding year

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

1. To import quality teaching & learning to under privileged
2. To support the students for their personality development.
3. To involve the stakeholders in nation bulding
4. To provide opportunity to students to devlop leadership qulity.

6.2 Does the Institution has management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Teaching Development

The task of curriculum development is decided by the Govt. & Concerned university. The institution implements the policy decision of the concerned authorized.

6.3.2 Teaching and Learning

The members of the teaching staff were encouraged to participate in refresher and orientation programme conducted by different Academic Staff college.

6.3.3 Examination and Evaluation

Monthly tests are conducted and performance of the students are evaluted . The students are informed about their deficiency and steps are taken to clear of the same.

6.3.4 Research and Devlopment

The faculty members are encouraged to carry on research projects, enrol for Ph.D, to attend national and state level seminar and to present research papers in these seminars.

#### 6.3.5 Library, ICT and physical infrastructure/ instrumentation

The library has been automated. New and recent publications of reference books has been purchased. Efforts are being made to sought assistance from short and UGC for extension of exiting infrastucture.

#### 6.3.6 Human Resource Management

IQAC is trying its level best to provide every posible means to stake holders of this institution for devlopment of human resources.

#### 6.3.7 Faculty and Staff recruit ment

The management is taking step to recruit faculty and other staffmembers where ever it is necessary to make the mechanism more effective for providing best teaching opportunity to the students.

#### 6.3.8 industry Interaction/ Collaboration

Efforts are being taken to invite the management personalities or local industriam units for intraction with students and to aware to students curriculum for placement oppertunities of the end of there study.

#### 6.3.9 Admission of Students

Admission into existing programmes in the institution is managed by Govt. of odisha in the Department of Higher Education through e.admission system.

#### 6.4 Welfare schemes for

1	Teaching	Teachers welfare fund is there to provide financial assistance to
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		teachers at the time of exigency.
2	Non teaching	Staff welfare fund do
3	Students	Free studentship and financial assistance from S.S.G are provided to the students.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	By competent authorities of the Govt. of Odisha	Yes	By the Academic council
Administrative	Yes	Do	Yes	By the Principal & Administrative Bursar

6.8 Does the University/ Autonomous College declare results within 30 days?

For UGC Programmes Yes

No

For UGC Programmes Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Board of studies of the University takes care of the task

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent college?

6.11 Activities and support from the Alumni Association

The alumni Association very often visit the college to monitor the different activities.

6.12 Activities and support from the parent- Teacher Association

The parent and teacher association concept is an essential organ to link the performance of the students. The college regularly inform the parents about the academic performance of their or childrens.

6.13 Development programmes for support staff

The institution insists its support staff to the Govt. sponsored training programmes. Required numbers of computers are provided to computerate them

6.14 Initiatives taken by the institution to make the campus eco-friendly

The N.S.S,N.C.C and YRC units of the college involve themselves for plantation of tree in the college and sanitization of the college campus to make it eco-friendly

**Criterion –VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Decision were taken to organize parents - Teachers meeting to ventilate the deficiencies of the pupits steps are being taken to collect feedback from the student to bridge the gap between the students and teachers.

7.2 Provide the Action Taken report (ATR) based on the plan of action decided upon at the beginning of the year

The faculty members are informed to maintain plan & process register regularly. The students are informed to attend the class regularly and attend the monthly tests. The H.O.Ds are advised to organize departmental seminars and workshops in their respective department. The academic council or the college is instructed to obtain feed backs from students are parents regularly.

7.3 Give two Best practices of the institution (*please see the format in the NAAC self-study Manuals*)

**1- Blood Donation**

Goal – To save precious lives

The context- The community based learning combines traditional classroom instratuction with community service. The instruction facts for community improvement and civil participation. This also encourages a linkage between the human recourses of the institution and the community development.

7.4

The practice –The NSS units of the college organized one year 2014-15 in which 87 units of Blood was collected. This programme was organized in collaboration with the District Blood Bank, Bhadrak.

Impact- The Practice has made an impact on community, students and teachers. The collected Blood is being utilities by the needy patients. The practice also influences the participants of their social and moral responsibilities.

**2.Active Citizenship awareness programme**

Goal: - The growth of civil and social responsibilities among youth

The Context:- The youth power is highly essential for a development nation . In this context the youth should be given a right direction through a proper awareness programme so that an aware youth could take a leading role for development of the society.

The Practice – The N.S.S unit of the college organized one day awareness programme an active citizenship with financial assistance from the Govt. of odisha. A large number of student and teaches participated the programme. The resource performs from notable social organisirtation expressed their experience.

Impact:- The Practice has made an impact on the youth mass about their role for socio economic charge in the society. The realize the moral value and civil the responsibility.

*\*Provide the details in annexure (annexure need to be numbered as I,ii,iii)*

Contribution to environmental awareness/ protection

The N.S.S & YRC units of the college only involve themselves for eco-friendly campus but also adopt nearby villages and organize special campus to aware the village about the protection of the environment

7.5 Whether environmental audit was conducted? Yes  No

It has not appeared necessarily.

7.76 Any other relevant information the institution wishes to add. (for Example SWOT Analysis)

Strength – Dedicated faculty and supported, strong leadership.  
Weakness – Lack of Wi-Fi system, smart classrooms  
Opportunity – Plan for opening Self financing courses

### **8. Plan of institution for next year**

- 1- Autonomy
- 2- ITC related teaching and Training
- 3- Introduction of self Financing Programme
- 4- Publications
- 5- Promoting educational facilities for the disadvantage of the society

***[Dr. Daityari Charan Panda]***

*Signature of the Coordinator, IQAC*

***[Rabinarayan Senapati]***

*Signature of the Chairperson, IQAC*